**Rehabilitation aid appeal for**

**EN3**

**construction/reconstruction projects**

**to the Hungary Helps Program**

Appeal form applicable for humanitarian construction and reconstruction project proposals.

Other forms available for non-construction type supply operations and fast relief proposals.

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| **Organisation** | |
| Full name of your organisation: |  |
| Postal Address of your organisation: |  |
| Name and title of person officially representing the organisation: | Surname, Name and title of President/ Director General/ Executive Director etc. |
| Name and contact details of the person in charge of this given project: | Surname, Name, everyday used E-mail address and working Mobile number |
| Website of the organisation: | **http://** or **https://** address  If no website is available, we need a brief (about one page) description of the experience and capabilities of the organisation, areas of expertise, geographical coverage and partner references with contact persons and contact details. |
| **Project Proposal** | |
| Name of the project: | for example: construction/ reconstruction of health/sanitation/education etc. facilities in a given location |
| Type of the project: | 1./ Construction of new infrastructure or  2./ Reconstruction of previously existing (destroyed, damaged, demolished) infrastructure |
| Subtype of the project: | Construction/ reconstruction of  1./ Housing facilities or  2./ Health care facilities or  3./ Education facilities or  4./ Water, Sanitation & Hygiene (WASH) facilities or  5./ Sports and leisure facilities or  6./ Livelihood and business facilities or  7./ Worship facilities |
| Location of the project: | Location specifying the country, the region and the town of the deployment **and** the exact Google Earth coordinates of every construction/reconstruction site. |
| Description of the project: | Maximum one page description that also clarifies the eventual specificities of the target group in terms of ethnicity, religion, age, gender, etc. and gives the expected number of direct and indirect beneficiaries of the project. |
| Description of the landownership: | Please join a copy of the original land register extract (we understand any language) and explain the situation if you are not the owner of the land, that you will be constructing on. Written agreement with the legal landlord may also help. |
| Construction plans: | Please join all the construction plans and permits that are already available. Please explain the authorisation procedures to be applied in the execution of the project if no permits are yet available. |
| Total amount of funding requested from Hungary Helps and the grand total of the full project: | Please specify the budget that will be self-funded and mention all other external financial sources that would be contributing to the project. |
| Detailed budget of the funding requested from Hungary Helps: | Please give unit prises and quantities of the main items that will be acquired and/or contracted. Please give sub-sums for investment costs, operation costs, human resources costs (for example salaries) and any other (for example administrative or traveling) costs. Mention all currency with the 3 digit international currency code. |
| Description of the planed implementation: | Please mention all the known subcontractors and local partners of the implementation.  Please give the Website and/or Facebook account of all the known partners. |
| Description of the long term sustainability of the project: | Please explain why or how the local beneficiaries will feel that the project is their own. Name the local organisation that will be operating the project and explain how the given organisation will gain financial resources to operate the project after the initial implementation, after the consumption of the donation. |
| Anticipated start and finish dates of the project: | Exact dates in Day/Month/Year format please. |
| Time schedule with key milestones: | for example: deadline of design and permitting phase, core structure phase, external building phase, internal building phase, equipment and installation, handing over and occupancy, warranty repairs. |
| Difficulties and challenges to be expected during the construction/ reconstruction: | for example: territorial changes in conflict zones, lack or malice of local authorities, extreme terrorist threats, etc. and your possible plans to overcome these difficulties. |

<location, date and signature>